

**President's Report**  
**April 16, 2009**

Dear Fellow Trustees,

Thank you again for your hard work and extra service this past month in order to reach agreement with our candidate to be the next senior minister of First Universalist Church, Justin Schroeder. None of it was easy, and I appreciate your willingness to invest the time to engage the issues fully. The end result was well worth it.

I look forward to hosting you all at dinner at my home on Saturday, April 25, beginning at 5:00 PM. I'm excited for us all to get to know Justin at the very beginning of candidating week!

We have another critically important job that begins on Sunday, April 26, and runs through Sunday, May 3 (candidating week): to be supportive of Justin's candidacy, and to keep our eyes and ears attuned to the congregation. Very rarely do things go awry during candidating week - and I certainly don't expect them to this time - but it is our job to pay attention and to alert the search committee if we notice negative energy gathering. We'll do an email check-in mid-candidating week, but please contact me asap if you perceive a problem developing.

Last but not least, we've scheduled two "public" meetings at which Charlotte will present the proposed budget: Thursday, May 14, 7:00 PM and Sunday, May 17, 10:00 AM. It is critical that every trustee attend one or both of these meetings (if at all possible) to hear the concerns of our members! Final approval of the budget will occur at our May Board meeting.

Love,  
Sue

Board of Trustees Meeting  
April 16, 2009

Agenda

Upcoming Events:

April 18, Sesquicentennial Soiree, McNamara Center, U of MN  
April 25, 5:00 PM Trustees' Dinner with Justin Schroeder, chez Sue  
April 25-May 3, Candidating Week  
May 3, 12:15 PM, Membership Meeting to Vote on New Minister  
May 14, 5:30 PM, Executive Committee Meeting  
May 14, 7:00 PM, '09-'10 Budget Presentation to Congregation  
May 17, 10:00 AM, '09-'10 Budget Presentation to Congregation  
May 21, 6:30 PM, Board of Trustees Meeting  
June 7, 11:15 AM, Annual Meeting (including raffle drawing)

- 6:30 Opening Words  
Check In
- 6:45 Approval of Consent Agenda
- new members
  - March Board meeting minutes
  - April agenda
- 6:50 Bylaws Amendments - Barry Johnson (Desired outcome: Decision on which amendments to endorse at Annual Meeting.)
- 7:20 Proposed Monitoring Policies - Barry Johnson (Desired outcome: Approval of schedule for monitoring church performance and senior minister limitations.)
- 7:30 Management Report – Patti Frazee/Rev. Charlotte Cowtan (Trustees ask clarifying questions)
- 7:40 Budget - Charlotte, Patti (Desired outcome: Staff and Trustees agree on a budget to present to congregation for comment. (Final approval of budget is deferred to May meeting))
- 8:00 Break
- 8:15 Budget, continued
- 8:30 Finish Article IV, section B of Governing Policies - Doug Smalley (Desired outcome: approval or rejection of proposed wording)
- 8:50 Fiscal/Fiduciary agency for “Faithful Conversations” - Jill Andersen (Desired outcome: approval or rejection of request)
- 9:00 Executive Session: What issues would you like to talk about “off the record”?
- 9:10 Closing Words  
Adjournment

<b>FIRST UNIVERSALIST CHURCH ATTENDANCE REPORT</b>												
<b>March 2009</b>								<b>Corresponding Sunday in:</b>				
<b>Adults</b>	<b>9:00</b>	<b>11:00</b>	<b>Total</b>		<b>2008</b>	<b>2007</b>	<b>2006</b>	<b>2005</b>	<b>2004</b>	<b>2003</b>	<b>2002</b>	
<b>First Week</b>	83	281	364		430	403	587	445	471	661	509	
<b>Second Week</b>	76	219	295		396	665	526	623	515	511	427	
<b>Third Week</b>	186	404	590		548	445	450	437	509	560	451	
<b>Fourth Week</b>	109	245	354		374	417	600	700	557	446	441	
<b>Fifth Week</b>	110	168	278		0	0	0	0	0	545	603	
<b>Monthly Total</b>	564	1317	1881		1748	1930	2163	2205	2052	2723	2431	
<b>Avg. for Month</b>	<b>113</b>	<b>263</b>	<b>376</b>		<b>437</b>	<b>483</b>	<b>541</b>	<b>551</b>	<b>513</b>	<b>545</b>	<b>486</b>	
<b>Church School</b>												
<b>First Week</b>	69	204	273		198	184	292	278	338	288	259	
<b>Second Week</b>	83	233	316		98	229	342	238	250	267	242	
<b>Third Week</b>	75	169	244		187	189	271	241	263	299	260	
<b>Fourth Week</b>	58	190	248		180	193	256	0	218	271	258	
<b>Fifth Week</b>	63	173	236		0	0	0	0	0	231		
<b>Monthly Total</b>	348	969	1317		663	795	1161	757	1069	1356	1019	
<b>Avg. for Month</b>	<b>70</b>	<b>194</b>	<b>263</b>		<b>166</b>	<b>199</b>	<b>290</b>	<b>252</b>	<b>267</b>	<b>271</b>	<b>255</b>	
<b>Total</b>												
<b>First Week</b>	152	485	637		628	587	879	723	809	949	768	
<b>Second Week</b>	159	452	611		494	894	868	861	765	778	669	
<b>Third Week</b>	261	573	834		735	634	721	678	772	859	711	
<b>Fourth Week</b>	167	435	602		554	610	856	700	775	717	699	
<b>Fifth Week</b>	173	341	514		0	0	0	0	0	776	603	
<b>Monthly Total</b>	912	2286	3198		2411	2725	3324	2962	3121	4079	3450	
<b>Avg. for Month</b>	<b>182</b>	<b>457</b>	<b>640</b>		<b>603</b>	<b>681</b>	<b>831</b>	<b>741</b>	<b>780</b>	<b>816</b>	<b>690</b>	

**First Universalist Church  
Statistical Report  
April 16, 2009**

**MEMORIAL SERVICES: 1**

Hildegarde Holtz, held 4/11, conducted by Rev. Kate Tucker

**MARRIAGES/SERVICES OF COMMITMENT: 0**

**MEMBERS FOR APPROVAL: 0**

**MEMBERS REINSTATED: 0**

**MEMBERS FOR REMOVAL: 2**

Victoria Van Slyke and Linda Jones – have joined another church

	To Date	End of Year Totals			
MEMBERS	2008-09	2007-08	2006-07	2005-06	2004-05
(Fiscal Year)	44	41	63	92	82
<b>TOTAL MEMBERS:</b>	<b>824</b>	<b>824</b>	<b>845</b>	<b>885</b>	<b>821</b>

**TOTAL MEMBERS AS OF THE LAST MEETING: 826**

**To be added:**

**To be removed: 2**

**TOTAL MEMBERS: 824**

# Report of the Staff Management Team

## April 9, 2009

### Administration

The Go Green! Raffle kicks off on April 19 during the Earth Day celebration. Pat Gottschalk and Dinah Patrykus have been knocking themselves out helping Patti organize the raffle. We have 12 team leaders, including Tim Balke. We're still looking for team members (hint hint) to commit to sell tickets.

### Finance

The latest 08-09 budget reforecast follows this report. The most significant change is under Operating Contributions, where we raised the contingency for unpaid pledges from \$15,000 to \$35,000, based on how we're coming in on pledges this year.

The slightly revised 09-10 budget also follows. There are contingency plans, which will be presented to the Board at its meeting.

Pledges for 09-10 are sitting at \$727,886 (the same group last year pledged \$710,927!). We're still waiting to hear from just over 50 households, whose pledges in 08-09 totaled \$39,615.

### Ministry (includes all programming notes)

The programming staff is being realigned to be better coordinated in all areas of congregational life and to focus resources on the adopted strategic outcomes.

The annual Coming of Age celebration and sharing of spiritual statements is Wednesday, May 20. This year we tried a group mentoring process which has been very successful. The annual teacher appreciation brunch is May 17, and Flower Communion will be celebrated with the entire congregation at one service on May 31. June 7, the day of the annual meeting, is also the day we recognize graduates of the COA program, and the seniors in high school who are leaving the youth community. We will be inviting all COA class members to become members of First Universalist.

Summer RE starts on June 14, and we will offer weekly classes for preschoolers and elementary-aged kids. The focus of the summer program will be on the 7th principle. This choice was made in support of the Green Sanctuary process.

The ARC pilot is finishing in April with a feedback session on the 22nd. We will be using the pilot experience to inform the launch of ARC to the entire congregation this fall.

Adult education has had a strong spring, with numerous weekly classes that were very well attended. The summer will have lighter offerings, but Lifespan Faith Development and the Worship Associates are partnering to bring the Coming of Age program to adults interested in taking a systematic look at their beliefs and crafting a spiritual statement to share with the community during August worship services.

Respectfully Submitted,

Rev. Charlotte Cowtan, Interim Minister

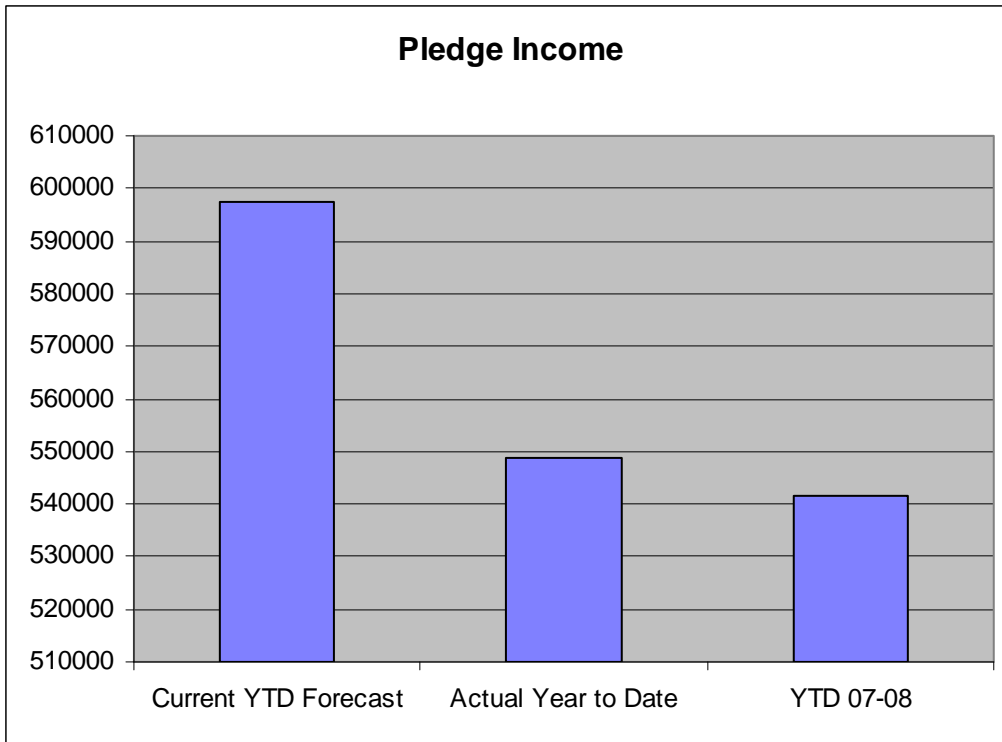
Rev. Kate Tucker, Associate Minister

Patti Frazee, Director of Administration

Heidi Mastrud, Director of Lifespan Faith Development

Debra Rodgers, Director of Faith in Action

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**March 2009**

Budgeted Year-to-Date: \$597,413\*

Actual Year-to-Date: \$548,755

Year-to-Date 07-08: \$541,718

*\*Based on Budget Forecast of \$750,024 in pledge income.*

## Statement of Financial Position

### March, 2009

	Balance as of 7/1/2008	Balance Last Month	Balance as of 12/31/2008	Year to Date Change
<b>Assets:</b>				
OPERATING ACCOUNTS	150,418.50	78,807.67	63,265.69	(87,152.81)
RECEIVABLES/PREPAYS	7,328.56	0.00	0.00	(7,328.56)
INCOME RECEIVABLE	764,048.21	265,374.11	210,510.77	(553,537.44)
PHYSICAL PLANT	2,333,149.72	2,333,149.72	2,333,149.72	0.00
RESERVE FUNDS	695,317.44	498,203.53	523,681.98	(171,635.46)
<b>Total Assets:</b>	<u>3,950,262.43</u>	<u>3,175,535.03</u>	<u>3,130,608.16</u>	<u>(819,654.27)</u>
<b>Liabilities:</b>				
PAYABLE/PREPAID/CARR	160,196.60	15,293.33	19,782.33	(140,414.27)
DEFERRED REVENUE	764,048.21	265,374.11	210,510.77	(553,537.44)
TEMP. BOARD RESTRICTE	0.00	0.00	0.00	0.00
DEBT	744,934.76	744,934.76	744,934.76	0.00
<b>Total Liabilities:</b>	<u>1,669,179.57</u>	<u>1,025,602.20</u>	<u>975,227.86</u>	<u>(693,951.71)</u>
<b>Net Assets:</b>				
EQUITY	1,888,832.41	1,692,927.27	1,717,602.50	(171,229.91)
OPERATING ACCOUNTS	148,925.15	102,099.42	105,271.21	(43,653.94)
OPPORTUNITY FUNDS	112,663.39	102,605.31	102,305.31	(10,358.08)
LEGACY FUNDS	141,012.95	184,046.79	183,804.11	42,791.16
Current Period Changes	(10,351.04)	68,254.04	46,397.17	56,748.21
<b>Total Net Assets:</b>	<u>2,281,082.86</u>	<u>2,149,932.83</u>	<u>2,155,380.30</u>	<u>(125,702.56)</u>
<b>Total Liabilities &amp; Net Assets:</b>	<u>3,950,262.43</u>	<u>3,175,535.03</u>	<u>3,130,608.16</u>	<u>(819,654.27)</u>

## Statement of Activities

### March 2009

	March Actual	YTD Actual	Annual Budget	4/1/2009 Reforecast Budget	Difference Budget vs Forecast
<b>Income:</b>					
<b>OPR. CONTRIBUTIONS</b>	58,484.73	617,080.41	867,604.00	806,106.87	-61,497.13
<b>FUNDRAISERS</b>	196.00	30,126.90	25,000.00	30,126.90	5,126.90
<b>INTEREST</b>	804.17	7,654.86	10,000.00	10,000.00	0.00
<b>BUILDING USE</b>	16,827.83	141,530.59	195,600.00	190,145.00	-5,455.00
<b>MISC.</b>	14,770.29	93,176.66	181,453.89	176,073.22	-5,380.67
<b>R.E. DONATIONS</b>	569.00	22,563.75	23,000.00	23,427.00	427.00
<b>OPERATING FUND</b>	91,652.02	912,133.17	1,302,657.89	1,235,878.99	-66,778.90
<b>Total Income</b>	<u>91,652.02</u>	<u>912,133.17</u>	<u>1,302,657.89</u>	<u>1,235,878.99</u>	<u>-66,778.90</u>
<b>Expense:</b>					
	March Actual	YTD Actual	Annual Budget	4/1/2009 Reforecast Budget	Difference Budget vs Forecast
<b>MINISTERS</b>	20,533.03	175,864.81	250,013.67	246,881.42	-3,132.25
<b>LIFE SPAN FAITH DEV.</b>	15,832.63	141,400.97	204,122.00	191,727.54	-12,394.46
<b>RELIGIOUS SERVICES</b>	5,158.66	40,457.48	60,282.00	56,657.00	-3,625.00
<b>MEMBERSHIP</b>	2,416.79	20,912.13	29,363.00	29,063.00	-300.00
<b>DEN. CONNECTION</b>	0.00	20,738.25	39,276.00	39,176.00	-100.00
<b>COMMUNICATIONS</b>	3,806.85	33,510.88	46,719.00	44,419.00	-2,300.00
<b>SOCIAL JUSTICE</b>	6,044.45	44,083.23	67,771.00	65,771.00	-2,000.00
<b>PASTORAL CARE</b>	54.30	3,647.21	8,450.00	8,150.00	-300.00
<b>FELLOWSHIP/COMMUNITY</b>	30.55	3,025.09	3,850.00	4,600.00	750.00
<b>FINANCE/ADMINISTRATION</b>	20,303.36	140,512.89	197,738.00	197,329.90	-408.10
<b>PROPERTIES</b>	30,772.04	170,976.21	262,512.00	218,779.47	-43,732.53
<b>CAPITAL EXPENSE</b>	1,653.43	21,491.85	19,900.00	30,900.00	11,000.00
<b>NON-OPERATING</b>	6,337.37	46,326.54	105,526.89	108,026.89	2,500.00
<b>OPERATING FUND</b>	112,943.46	862,947.54	1,295,523.56	1,241,481.22	-54,042.34
<b>Total Expense</b>	<u>112,943.46</u>	<u>862,947.54</u>	<u>1,295,523.56</u>	<u>1,241,481.22</u>	<u>-54,042.34</u>
<b>Income - Expense</b>	<u>-21,291.44</u>	<u>49,185.63</u>	<u>7,134.33</u>	<u>-5,602.23</u>	<u>-12,736.56</u>

# Proposed Budget

**09-10**

<b>INCOME</b>	08-09	08-09 Current	Requested Budget
	Budget	Full-Year Forecast	for 09-10
<b>OPR. CONTRIBUTIONS</b>			
159 Operating Carryover	\$11,104.00	\$22,741.00	\$0.00
179 New Member Pledges	\$20,000.00	\$11,328.00	\$25,000.00
182 Contingency for Unpaid Pledges	-\$15,000.00	-\$35,000.00	-\$20,000.00
48 Pledges-Current	\$775,000.00	\$750,024.00	\$750,000.00
5 Pledges-Prior Year	\$15,000.00	\$6,513.87	\$10,000.00
55 Contributions Rec'd	\$38,000.00	\$28,000.00	\$30,000.00
56 Unidentified Cash Donations	\$23,500.00	\$22,500.00	\$23,500.00
	<b>\$867,604.00</b>	<b>\$806,106.87</b>	<b>\$818,500.00</b>
<b>FUNDRAISERS</b>			
68 Auction	\$25,000.00	\$30,126.90	\$25,000.00
Special Fundraisers (raffles)			\$100,000.00
Social Gatherings			\$10,000.00
	<b>\$25,000.00</b>	<b>\$30,126.90</b>	<b>\$135,000.00</b>
<b>INTEREST</b>			
53 Reserve Acct Dividend/Interest	\$10,000.00	\$10,000.00	\$8,000.00
<b>BUILDING USE</b>			
160 Antenna Lease	\$10,600.00	\$9,645.00	\$10,918.00
57 Rental Income	<u>\$185,000.00</u>	<u>\$180,500.00</u>	<u>\$197,000.00</u>
	<b>\$195,600.00</b>	<b>\$190,145.00</b>	<b>\$207,918.00</b>
<b>UNITY LEADERSHIP</b>			
From Foundation			\$30,000.00
Plant Sale			\$3,000.00
Community Grants			\$85,140.50
			<b>\$118,140.50</b>
<b>MISC.</b>			
162 Legacy Fund Distribution	\$10,570.00	\$10,570.00	\$0.00
164 Budgeted Non-Operating	\$29,000.00	\$29,000.00	\$29,000.00
1 From Foundation	\$11,500.00	\$11,500.00	\$10,000.00
16 Capital Reserves	\$11,600.00	\$17,100.00	\$2,900.00
31 New Donors	\$16,500.00	\$5,000.00	\$5,000.00
32 Limpert Fund	\$18,268.00	\$18,268.00	\$7,000.00
37 From Designated Funds	\$20,757.00	\$20,757.00	\$8,500.00
Flower Donations			\$900.00
17 150th Committee	\$63,258.89	\$63,258.89	\$0.00
Repayment to Reserves (Sr. Minister)			\$22,916.67
62 Other	\$0.00	\$619.33	\$0.00
	<b>\$181,453.89</b>	<b>\$176,073.22</b>	<b>\$86,216.67</b>
<b>R.E. DONATIONS</b>			
165 Coming of Age Fees	\$4,375.00	4375.00	\$4,375.00
166 7th Grade Fees	\$625.00	625.00	\$625.00
52 Adult Ed Fees	\$0.00	1427.00	\$600.00
272 R.E. Fees	\$18,000.00	17000.00	\$23,000.00
	<b>\$23,000.00</b>	<b>\$23,427.00</b>	<b>\$28,600.00</b>
<b>Total Income</b>	<b>\$1,302,657.89</b>	<b>\$1,235,878.99</b>	<b>\$1,402,375.17</b>

## Proposed Budget

**09-10**

<b>EXPENSE</b>			
	08-09	08-09 Current	Requested Budget
<b>Ministers</b>	Budget	Full-Year Forecast	for 09-10
Senior Minister Salary			\$91,666.67
Senior Minister Benefits			\$20,709.00
Senior Minister Professional			\$9,000.00
Senior Minister Moving Expenses			\$5,000.00
Senior Minister Installation			\$6,000.00
Ministerial Intern	\$3,000.00		\$0.00
Summer Minister	\$5,000.00	\$5,000.00	\$5,000.00
Summer Minister Benefits	\$0.00	\$0.00	\$383.00
3 Interim Minister	\$94,441.67	\$94,441.67	\$7,917.00
131 Interim Minister Benefits	\$27,043.76	\$27,411.51	\$2,239.00
183 Interim Minister Professional	\$9,444.00	\$9,444.00	\$792.00
Rites of Passage	\$500.00	\$0.00	\$0.00
50 Associate Minister	\$79,045.00	\$79,045.00	\$89,045.00
184 Associate Minister Benefits	\$23,793.24	\$23,793.24	\$28,492.00
185 Associate Min. Professional	\$7,746.00	\$7,746.00	\$7,000.00
<b>Total Ministers</b>	<b>\$250,013.67</b>	<b>\$246,881.42</b>	<b>\$273,243.67</b>
<b>Congregational Life</b>			
	08-09	08-09 Current	Requested Budget
<b>CONGREGATIONAL LIFE STAFFING</b>	Budget	Full-Year Forecast	for 09-10
Congregational Life Staff Salaries (1.5 FTE)	\$0.00	\$0.00	\$69,900.00
Congregational Life Staff Benefits	\$0.00	\$0.00	\$20,450.00
	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$90,350.00</b>
	08-09	08-09 Current	Requested Budget
<b>WORSHIP</b>	Budget	Full-Year Forecast	for 09-10
129 Music Staff Salaries*	\$42,947.00	\$42,947.00	\$34,013.00
137 Music Staff Benefits	\$3,785.00	\$3,785.00	\$3,102.00
142 Music	\$3,000.00	\$2,000.00	\$4,600.00
152 Guest Speakers	\$2,000.00	\$1,000.00	\$1,000.00
123 Add'l Worship Items	\$750.00	\$500.00	\$500.00
Winter Solstice Service	\$0.00	\$0.00	\$600.00
64 Multigenerational Worship	\$0.00	\$0.00	\$500.00
Multigenerational Music	\$0.00	\$0.00	\$225.00
43 Worship Associates	\$375.00	\$0.00	\$375.00
	<b>\$52,857.00</b>	<b>\$50,232.00</b>	<b>\$44,915.00</b>
<i>*Children's Music Coord. Moved to Children's programming</i>			

## Proposed Budget

**09-10**

	08-09	08-09 Current	Requested Budget
<b>PASTORAL CARE</b>	<b>Budget</b>	<b>Full-Year Forecast</b>	<b>for 09-10</b>
141 Event Supplies	\$50.00	\$50.00	\$50.00
89 Pastoral Care Supplies	\$700.00	\$500.00	\$700.00
138 Friendship/Caring Corner	\$400.00	\$400.00	\$400.00
134 Memorial Services	\$400.00	\$400.00	\$400.00
58 TRUST	\$6,000.00	\$6,000.00	\$6,000.00
83 Training & Resources	\$700.00	\$700.00	\$700.00
10 Safety Program	\$200.00	\$100.00	\$200.00
	<b>\$8,450.00</b>	<b>\$8,150.00</b>	<b>\$8,450.00</b>
	08-09	08-09 Current	Requested Budget
<b>DEN. CONNECTIONS</b>	<b>Budget</b>	<b>Full-Year Forecast</b>	<b>for 09-10</b>
161 Program Dues UUA	\$26,775.00	\$26,775.00	\$30,197.70
59 Program Dues PSD	\$9,801.00	\$9,801.00	\$13,516.88
163 PSD/GA Meetings	\$2,500.00	\$2,500.00	\$2,500.00
280 Committee & Support	\$200.00	\$100.00	\$0.00
	<b>\$39,276.00</b>	<b>\$39,176.00</b>	<b>\$46,214.58</b>
	08-09	08-09 Current	Requested Budget
<b>FAITH DEVELOPMENT</b>	<b>Budget</b>	<b>Full-Year Forecast</b>	<b>for 09-10</b>
133 Lifespan Staff Salaries	\$144,416.00	\$135,560.54	\$87,450.00
135 Lifespan Staff Benefits	\$36,406.00	\$35,197.00	\$23,817.00
126 Classroom Supplies	\$1,500.00	\$1,400.00	\$0.00
34 Lifespan Leadership	\$1,100.00	\$800.00	\$0.00
28 Sr. High Trips	\$1,000.00	\$800.00	\$1,000.00
66 Young Adults	\$1,000.00	\$850.00	\$1,000.00
84 Library/Bookstore	\$400.00	\$400.00	\$500.00
70 Curriculum	\$1,750.00	\$1,100.00	\$1,200.00
73 R.E. Other	\$2,000.00	\$2,000.00	\$2,000.00
71 Teacher Workshops	\$750.00	\$600.00	\$750.00
72 Teacher Appreciation	\$700.00	\$650.00	\$700.00
76 Grade 8	\$1,500.00	\$1,500.00	\$1,500.00
78 Grade 7	\$1,400.00	\$1,100.00	\$1,400.00
81 Grade 9 (COA)	\$5,300.00	\$5,200.00	\$5,300.00
82 Grade 10-12	\$500.00	\$770.00	\$750.00
77 Summer Programs	\$2,000.00	\$1,500.00	\$2,000.00
4 RE Musical	\$900.00	\$900.00	\$1,000.00
64 Worship	\$300.00	\$500.00	\$0.00
Labyrinth	\$0.00	\$0.00	\$200.00
136 Adult Education	\$1,200.00	\$900.00	\$1,200.00
	<b>\$204,122.00</b>	<b>\$191,727.54</b>	<b>\$131,767.00</b>

## Proposed Budget

**09-10**

	08-09	08-09 Current	Requested Budget
<b>MEMBERSHIP</b>	<b>Budget</b>	<b>Full-Year Forecast</b>	<b>for 09-10</b>
Membership Support Salary	\$19,300.00	\$19,300.00	\$19,300.00
Membership Support Benefits	\$7,563.00	\$7,263.00	\$5,674.00
156 New Member Programs	\$1,000.00	\$2,000.00	\$2,000.00
Social Gatherings	\$0.00	\$0.00	\$5,000.00
178 Hospitality	\$3,650.00	\$4,400.00	\$4,400.00
158 Pathway to Membership	\$1,700.00	\$700.00	\$1,700.00
	<b>\$33,213.00</b>	<b>\$33,663.00</b>	<b>\$38,074.00</b>
	08-09	08-09 Current	Requested Budget
<b>FAITH IN ACTION</b>	<b>Budget</b>	<b>Full-Year Forecast</b>	<b>for 09-10</b>
146 Faith in Action Staff Salaries	\$42,281.00	\$42,281.00	\$36,000.00
147 Faith in Action Staff Benefits	\$12,085.00	\$12,085.00	\$13,552.00
172 Affiliations	\$850.00	\$850.00	\$850.00
175 Action Groups	\$4,100.00	\$2,600.00	\$2,100.00
Green Sanctuary	\$0.00	\$0.00	\$2,000.00
85 Supplies/Misc.	\$575.00	\$575.00	\$0.00
113 Leadership Dev./Training	\$600.00	\$600.00	\$0.00
281 Special Projects	\$1,280.00	\$780.00	\$1,000.00
	<b>\$67,771.00</b>	<b>\$59,771.00</b>	<b>\$55,502.00</b>
	08-09	08-09 Current	Requested Budget
<b>UNITY LEADERSHIP PROGRAM</b>	<b>Budget</b>	<b>Full-Year Forecast</b>	<b>for 09-10</b>
Unity Leadership Staff Salaries			\$46,980.00
Unity Leadership Benefits			\$6,893.00
Intern Stipends			\$30,000.00
Program Development			\$4,250.00
Curriculum Development			\$3,100.00
Administrative Expenses			\$12,792.50
Programming	\$6,000.00	\$6,000.00	\$20,125.00
	<b>\$6,000.00</b>	<b>\$6,000.00</b>	<b>\$124,140.50</b>
<b>Congregational Life Total</b>	<b>\$411,689.00</b>	<b>\$388,719.54</b>	<b>\$539,413.08</b>

## Proposed Budget

**09-10**

Operations			
	08-09	08-09 Current	Requested Budget
<b>FINANCE/ADMINISTRATION</b>	Budget	Full-Year Forecast	for 09-10
151 Admin Staff Salaries	\$92,140.00	\$92,140.00	\$92,140.00
153 Admin Staff Benefits	\$25,551.00	\$25,551.00	\$27,183.00
154 Staff Support	\$1,500.00	\$1,000.00	\$1,500.00
167 Personnel Accrued Time	\$2,000.00	\$1,500.00	\$2,000.00
173 Health Insurance Increases	\$3,387.00	\$2,000.00	\$5,404.90
116 Worker's Comp.	\$5,500.00	\$5,796.75	\$5,500.00
75 CPA/Atty Expenses	\$0.00	\$2,542.93	\$2,000.00
148 Visual Arts	\$3,425.00	\$3,425.00	\$4,400.00
234 Leadership Development	\$8,500.00	\$8,500.00	\$3,700.00
128 Ministerial Search Committee	\$13,310.00	\$13,310.00	\$0.00
180 Financial Canvass	\$2,500.00	\$1,639.22	\$2,500.00
Special Fundraiser Expense			\$60,000.00
181 Acctg./Payroll Fees	\$8,700.00	\$7,500.00	\$8,700.00
230 Investments Fees	\$1,000.00	\$1,050.00	\$1,000.00
36 Stewardship	\$650.00	\$400.00	\$650.00
186 Office Supplies	\$2,500.00	\$2,800.00	\$4,500.00
192 Postage (Exc.Liberal)	\$7,000.00	\$5,000.00	\$7,000.00
193 Equipment Maint.	\$15,000.00	\$20,000.00	\$17,000.00
216 Equipment Other	\$2,500.00	\$2,500.00	\$2,500.00
Repayment to Reserves (Sr. Minister)			\$22,916.67
207 Board Expenses	\$2,000.00	\$2,100.00	\$2,000.00
	<b>\$197,163.00</b>	<b>\$198,754.90</b>	<b>\$272,594.57</b>
	08-09	08-09 Current	Requested Budget
<b>COMMUNICATIONS</b>	Budget	Full-Year Forecast	for 09-10
144 Communications Staff Salary	\$29,994.00	\$29,994.00	\$31,200.00
145 Communications Staff Benefits	\$7,325.00	\$7,325.00	\$9,459.00
188 Liberal(Inc.Postage)	\$8,500.00	\$6,100.00	\$5,000.00
191 Bulletins & Printing	\$4,000.00	\$2,000.00	\$4,500.00
79 Electronic	\$900.00	\$1,000.00	\$1,000.00
	<b>\$50,719.00</b>	<b>\$46,419.00</b>	<b>\$51,159.00</b>

## Proposed Budget

**09-10**

	08-09	08-09 Current	Requested Budget
<b>PROPERTIES</b>	Budget	Full-Year Forecast	for 09-10
149 Sexton Salary	\$36,400.00	\$0.00	\$0.00
150 Sexton Benefits	\$12,237.00	\$0.00	\$0.00
Custodian Salaries	\$0.00	\$19,000.00	\$20,592.00
Custodian Benefits	\$0.00	\$5,100.00	\$3,995.00
130 Cleaning Service	\$13,000.00	\$13,532.22	\$0.00
169 Undesignated Bldg Maint	\$10,600.00	\$9,645.00	\$10,918.00
170 Kitchen Committee	\$1,000.00	\$1,000.00	\$1,000.00
33 SPIFF Committee	\$2,500.00	\$2,500.00	\$1,000.00
42 Sound System Services	\$4,000.00	\$3,000.00	\$1,850.00
213 Mortgage Interest	\$54,000.00	\$54,000.00	\$54,000.00
195 Utilities - Gas	\$30,000.00	\$24,335.68	\$27,000.00
90 Utilities - Electric	\$28,875.00	\$23,000.00	\$27,000.00
91 Utilities - Phone	\$4,500.00	\$3,000.00	\$4,500.00
92 Utilities - Water	\$5,150.00	\$6,340.00	\$6,500.00
200 Repairs & Maint.	\$16,000.00	\$14,000.00	\$16,000.00
201 Rubbish Hauling	\$5,000.00	\$7,800.00	\$8,800.00
203 Groundskeeping	\$6,900.00	\$5,000.00	\$6,900.00
253 Boiler/AC Maint.	\$10,300.00	\$10,300.00	\$11,330.00
257 Elevator Maintenance	\$2,700.00	\$3,000.00	\$3,000.00
254 Alarm Maintenance	\$1,050.00	\$1,450.00	\$2,000.00
174 Misc. Expenses	\$5,500.00	\$4,046.57	\$0.00
206 Insurance	\$16,800.00	\$11,730.00	\$14,162.00
	<b>\$262,512.00</b>	<b>\$221,779.47</b>	<b>\$220,547.00</b>
<b>CAPITAL EXPENSE</b>			
23 Library/Bookstore Capital	\$1,100.00	\$1,100.00	\$0.00
Building Upgrades: Capital	\$0.00	\$11,000.00	\$0.00
25 Computers	\$2,500.00	\$2,500.00	\$2,500.00
27 SPIFF Capital	\$2,500.00	\$2,500.00	\$1,900.00
30 Mortgage Principal	\$13,800.00	\$13,800.00	\$13,800.00
	<b>\$19,900.00</b>	<b>\$30,900.00</b>	<b>\$18,200.00</b>
<b>Operations Total</b>	<b>\$530,294.00</b>	<b>\$497,853.37</b>	<b>\$562,500.57</b>
<b>NON-OPERATING</b>			
171 Budgeted Non-Operating	\$29,000.00	\$29,000.00	\$29,000.00
38 New Donors Expensed	\$10,000.00	\$10,000.00	\$2,000.00
40 Limpert Fund TBD	\$3,268.00	\$5,768.00	\$0.00
45 150th Committee	\$63,258.89	\$63,258.89	\$0.00
<b>Non-Operating Total</b>	<b>\$105,526.89</b>	<b>\$108,026.89</b>	<b>\$31,000.00</b>
<b>TOTAL EXPENSE</b>	<b>\$1,297,523.56</b>	<b>\$1,241,481.22</b>	<b>\$1,406,157.31</b>
Income -Expense	\$5,134.33	-\$5,602.23	-\$3,782.14